



TRENTON PARK BEAUTIFICATION / HORTICULTURE WORKER

The Friends of Trenton Park Society is a non-profit group dedicated to promoting and assisting the preservation of Trenton Park, located within the Town of Trenton boundary. Our mandate includes the support of Trenton Park through public relations and educational initiatives, to protect the environmental integrity and ecosystems of Trenton Park, and to help develop and promote Trenton Park as a unique recreational facility which houses six (6) walking trails including a connection to the Town of Trenton's section of the Trans Canada Trail.

With the on-going pandemic, our regular summer events programming and fundraising activities will be unattainable without large functions and public gatherings. This summer, we would like to turn our attention to the beautification of Trenton Park and increase the public's use of and enjoyment of the walking trails, green spaces, and solidary enjoyment of nature.

Department

The Friends of Trenton Park Society's Park Beautification/Horticulture Worker will work in consultation with the Town of Trenton Communities in Bloom Committee and Trenton Parks & Recreation Department.

Duties / Requirements

Under the direction of the Friends of Trenton Park Society members designate, the Trenton Park Beautification/Horticulture Worker will be responsible for the following:

- Beautification / Horticulture
 - Ongoing maintenance all public flower beds, planters and pots including planting, feeding, watering, and weeding.
 - Make recommendation for improvements to Trenton Park & other Town of Trenton green spaces/properties in consultation with the CIB committee.
 - Consult with CIB to provide informative & factual social media posts for the public showcasing natural elements of Trenton Park, facts on wild flowers, plants, trees, etc.

- Trenton Parks & Recreation
 - Collect & compile Trenton Park user statistics reports
 - Conduct park user surveys as required.
 - Video record and photograph beautification work, landscaping, trail work, wildlife, foliage, public users, and events/programs (if applicable) to create on on-going e-scrap book of summer at the Park.
 - Assist with duties of public programming initiatives & events (if possible)

- Trails / Grounds Maintenance
 - Keeping all trails and park green spaces neat & tidy
 - Trail bed maintenance
 - Assist with cutting brush and cleaning windfall debris as required
 - Painting, cleaning, and various improvements as directed
 - Litter and garbage collection in work areas.
 - Assist with mowing and trimming of grounds where directed.

- Acting as and working cooperatively with other working groups including Town of Trenton Public Works and Water Works Departments, volunteer groups and organizations, other Park staff and private contractors as the Trenton Park has hopes of beginning the first stages of a revitalization project soon.
- Keeping their Supervisor informed of work needs and progress of ongoing tasks.
- Reporting any health and safety or environmental risks and assisting with required follow-ups.
- Ensuring that all supplies, equipment, and tools are properly stored.
- Keeping all maintenance/work areas neat and tidy (inside and outside).
- Keeping a daily log of work tasks performed.
- Providing Supervisor with supply order needs prior to requiring them.

Candidates are asked to submit a cover letter and resume to:

Attn: Iain MacIsaac (Director of Public Works)
Town of Trenton
PO Box 328
Trenton, NS B0K 1X0

E-mail: iain.macisaac@trenton.ca

Fax: (902) 752-0090

No phone calls please. The deadline for receipt of applications is 4:30pm on **Friday, June 05, 2020**.

The Town of Trenton is an equal opportunity employer.

We thank all applicants, however, only those selected for an interview will be contacted.