

## NO. 29 TOWN MEETINGS

1. The Mayor shall preside as chairman at every meeting, of the rate payers held under the provisions of any statute, and in his absence the Deputy Mayor shall preside, and in the absence of both the Mayor and the Deputy Mayor, the ratepayers present shall thereupon appoint a ratepayer to be chairman.
2. The clerk shall act as secretary at every meeting, and in his absence the ratepayers shall appoint a secretary.
3. Anyone who is not a ratepayer may be excluded from such meeting.
4. The chairman, at the opening of the meeting, shall state the business and purpose thereof.
5. So far as applicable, the rules of order governing meetings of the Council shall apply to every meeting of the ratepayers, with the exception that there shall be no appeal from any ruling of the chairman.
6. The chairman shall not have the right to vote except in the case of an even vote, in which case he shall have the deciding vote.
7. The clerk shall provide an alphabetical list in duplicate of the ratepayers entitled to vote at any such meeting, one of such lists shall be provided to the Mayor or chairman and the other shall be provided to the clerk.
8. After the day has been fixed for a meeting, the Town Clerk shall cause to be printed or typed such a number of ballot papers as shall be necessary for the purpose of the voting.
9. The ballot papers shall be in the form of Schedule "A" annexed hereto.
10. The Mayor, Deputy Mayor or Chairman shall preside at the taking of the poll and the Town Clerk shall act as poll clerk, unless the Council shall, by resolution, decide to employ a presiding officer if so appointed, shall also appoint two ratepayers as scrutineers, who shall be present with the presiding officer and clerk during the voting.
11. Any vote so taken shall be held between the hours of seven o'clock and nine o'clock in the afternoon.
12. When a vote on any issue has been taken the chairman or presiding officer shall, in the presence of the scrutineers and poll clerk open the ballot box and count the votes, of which the clerk and the scrutineers shall keep tally and at the end of the count the presiding officer shall declare the result.
13. After the counting of the ballots the presiding officer shall return them to the ballot box in the presence of the scrutineers, after having ascertained the number of votes polled, the number who voted "for" and the number who voted "against" and the number of spoiler votes and shall seal the ballot box and shall retain the same in his custody for the period of one month, after which time, if not called upon by competent authority to produce the same, he may destroy the ballots.
14. Printed directions in the form of Schedule "B" hereto shall be posted up at the place of voting before the holding of the poll.

Schedule "A"  
Form of Ballot for voting at ratepayer's meeting.  
Resolution or matter.....

"For"

.....

"Against"

.....

Date.....

Schedule "B"

Directions for the guidance of voters: The voter will go into a compartment with a pencil provided therein, place a cross on the right hand side, in the upper space if he votes in favour of the resolution and the lower space if he votes against it.

The voter will then fold the ballot paper and deliver it to the presiding officer and forthwith quit the voting place.

The following form of ballot paper is given for illustration. The voter has marked his ballot in favour of the resolution.

"For"

.....

"Against"

.....

Date.....

- 15. No resolution or matter shall be voted upon or discussed at a town meeting except such resolution or matter as has been duly advertised in the notice calling such meeting.
- 16. The voting shall take place at the Town Hall unless the Council by resolution decides to hold the town meeting and voting in another building in the Town of Trenton.
- 17. Chapter 22 of the ByLaws and Regulations of the Town of Trenton relating to Town Meetings is repealed as it presently exists and the above bylaw is substituted therefor.