

NO. 31 RECREATION COMMITTEE BY LAW

1. In this bylaw:
 - a. "Committee" means the Recreation Committee established under Section 2.
 - b. "Council" means the Council of the Town (municipality) of Trenton.
 - c. "Clerk" means the clerk of the Town of Trenton.
2. There is hereby established a Committee to be known as the Trenton Recreation Committee which shall advise the Council on matters of recreation and be responsible for any recreation programs approved by the Council.
3. The Committee shall be composed of at least five (5) members, serving without pay, who shall be appointed by the Council as follows:
 - a. At least two members of Council.
 - b. Other members to be residents of the Town.
4. (1) The members who are appointed under clause (a) of section 3 shall be annual appointments and shall hold office until December 31 each year or until their successors are appointed or until they cease to be a member of Council.

(2) The first member who are appointed under clause (b) section 3 shall have staggered terms of office of one, two or three years respectively retiring at the end of the calendar year. Therefor appointments shall be for three year terms to expire at the end of a calendar year or when their successors are appointed.

(3) A member appointed under clause (a) of section who ceases to be a member of the Council shall cease to be a member of the committee.

(4) A member appointed under clause (b) of section 3 who ceases to be resident of the town will cease to be a member of the committee.

(5) The Council in conjunction with the Recreation Committee shall within two months fill a vacancy on the Committee and the person appointed shall serve the remainder of the term of office of the person he replaced.

(6) The committee shall be responsible to the Council and shall report to it as it's regular meetings through the member of Council on the committee.

(7) 1. Regular meetings of the Committee shall be held monthly, the time and place to be determined by its at its meeting, but may be changed by the committee from time to time as it may deem advisable.

 2. A minute book shall be kept and minutes of all regular and special meetings shall be recorded by the secretary in it. Copies of all minutes signed by the Chairman or person presiding at the meeting shall be filed with the clerk.
 3. A majority of the members shall constitute a quorum.
 4. The chairman shall preside at all meetings, but in his absence the Vice Chairman or a member appointed at the meeting shall preside.

5. The chairman shall have a vote on any question and in the event of a tie, the motion shall be lost.
8. Special meetings may be called on twenty four hours notice by the chairman or by the secretary at the request of three members of the committee.
9. (1) The first meeting of the committee shall take place within one month of the date of the passing of this bylaw or within two weeks of the appointment of the first committee.
(2) The election of a chairman and vice chairman shall take place at the first meeting and thereafter at the first meeting in each calendar year.
(3) The secretary of the committee shall be the elected.
(4) The committee may appoint sub committees to deal with any special matters coming within the powers and jurisdiction of the committee.
10. (1) Subject to the approval of the Council, the committee may provide, equip and supervise public playgrounds, athletic fields, recreation centers, and other recreation facilities and activities on any of the properties owned or controlled by the Town or other properties with the consent of the owners and authorities thereof. It shall have the power to conduct any form of recreation or cultural activity that will employ the leisure time of the people in a constructive and healthful manner.
(2) The committee shall have the power to make such rules and regulations concerning the operation of public recreational facilities, setting the fees to be charged for the use of these, facilities as it may deem necessary from time to time, or concerning any matters coming within the powers of the committee. These rules and regulations shall be valid when approved by the Council.
(3) The committee shall be consulted on all matters affecting the development and maintenance of public recreational facilities
(4) The committee shall be consulted whenever it is proposed to acquire, purchase lease, sell or otherwise dispose of any Town land that is held for park or other public recreational purposes.
(5) The committee may or shall on the request of the Council make recommendations concerning the appointment by Council of a Director of Recreation and other staff deemed necessary.
(6) The committee may cooperate and encourage all organizations, public, private, civic, social and religious, within the Town supporting, promoting or working for any sport or recreation.
(7) The committee may hear and consider representations by any individual, organization or delegation of citizens with respect to recreation and act on any recommendations provided the approval of the Council has been obtained.
11. (1) Annually before the 31st day of January the committee shall submit to the Council a written statement showing in reasonable form and detail the programs to be conducted and the expenditures proposed to be made by the committee for the year.
(2) The committee shall be restricted in its expenditures to the amounts and purposes shown on the statement as approved by Council, provided that with the approval of Council amounts shown on the statement as intended to be expected for a specific purpose may be used in whole or in part for some other purpose within the jurisdiction of the committee.
12. The committee on behalf of the Town may receive any gifts or bequests of money or other personal property or any donation to be applied, principal or income, for either temporary or permanent use for recreational purposes. Property so received shall be invested in the town in trust.

13. The committee shall make annual reports to the Council and other reports from time to time as requested and in the forms and manners as council requests.

14. Neither the committee or any member thereof shall have power to pledge the credit of the Town in connection with any matter whatsoever, nor shall the committee nor any member of it have any power to authorize an expenditure to be charged against the town.