

NO. 8 TOWN SOLICITOR

1. The Town Solicitor shall:
 - a. give legal advice and assistance to the Mayor and councillors and the town officials in the performance of the duties of their respective offices;
 - b. attend meetings of the Council and of any committee thereof when required so to do;
 - c. draft and revise all legal documents required by the town when requested by the Council;
 - d. act as solicitor and council for the town in actions in which the town is a party, or which are conducted on behalf of or on the part of the town, when requested by the Council;
 - e. take charge of and manage the legal business connected with the affairs of the town, when requested by the council;
 - f. draft proposed legislation on behalf of the town and necessary documents in connection therewith; and
 - g. attend before any committee of the Legislature on behalf of the town when the Council so directs.