

## NO. 11 TOWN ENGINEER

1. The Town Engineer shall under the Council have charge of all construction or engineering work of the Town and shall perform such duties as are prescribed by any statute or required by regulations made by the Council or are directed by any committee in charge of the work for which such directions are given.
2. He shall have charge of the water and sewer system and it shall be his duty to keep the water and sewer system in a thorough, effective and serviceable condition and he shall as necessary, from time to time, report thereon to the Council.
3. He shall enforce on observance of every regulation and by-law in respect to the water and sewer systems and of every agreement relating to the use of such systems and shall forthwith report every violation thereof to the chairman of the water committee or the sewer committee.
4. He shall make all the surveys, maps, profiles, estimates of costs for improvements and plans for public improvements or construction ordered by the Council, shall set all the grade and line stakes for such work, supervise street repairs, repairing and cleaning sewers, prepare all specifications for public work when so ordered, see that all building and plumbing regulations are enforced and generally do all the work that may be required by the Council of a Civil Engineer in connection with the work of the Town.
5. He shall preserve monuments and bench marks and establish new ones when necessary, upon orders from the Council, properly describing and recording the descriptions in record books and on plans.
6. He shall make suitable records in books and on plans, such records to be such that any competent engineer can from them and by their means, retrace and check all work done by him, All such records shall be the property of the town and shall be turned over to his successor in office.
7. He shall be paid such salary as the Council from time to time determines, Unless otherwise determined by the Council, he shall furnish his own instruments but the town shall supply him with all necessary paper, books and stationery.
8. If he requires any assistants, he shall recommend suitable persons to the Council and the Council shall make such order as the appointment of such assistant or assistants and the salary to be paid to them as the Council considers proper.
9. The town may from time to time, appoint such designing and consulting engineers for special or to advise the Town Engineer or to supervise any work of the Town as the Council may from time to time determine.